

Summary of Bylaw amendments to create separate secretary and treasurer positions within the BHC

These amendments incorporate extensive discussion over the roles of these two officers and have been approved by the BHC trustees. In general, the secretary will be principally involved in organizational governance, ensuring the trustees, the standing committees, ad hoc committees, and prize committees operate as they are intended to under our bylaws and trustee decisions. The secretary also will be the principal liaison with the membership, communicating with them as needed on any number of issues, as well as notifying prize recipients, and in general representing the organization. The treasurer will have responsibility for finances – and any activities that directly impinge upon those. Hence the treasurer will collect dues, maintain membership records, liaison with the journal's publisher, and arrange and manage the annual meetings, along with the expected maintenance of all accounts, payment of bills, filing taxes, etc. Both will be elected officers and participate in the broad governance committees of the organization. We anticipate that the treasurer will need assistance with record maintenance of ongoing financial operations.

There also is a consensus that it would be a good thing to stagger the terms of the secretary and treasurer, eg in 2021 to elect a secretary for a four year term and to elect or appoint a treasurer for a two years term. Roger Horowitz, who holds an interim appointment as BHC secretary-treasurer, has indicated a willingness to serve as treasurer until 2023.